

# INFORMATION NOTICE

## WORKFORCE SERVICES

Number: WSIN10-27

Date: November 23, 2010

Expiration Date: 12/23/12

69:47.js:14118

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: LWIA ADVISORY COMMITTEE CONFERENCE CALL MINUTES—  
OCTOBER 22, 2010

The minutes from the Local Workforce Investment Area (LWIA) Advisory Committee conference call on Friday October 22, 2010, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact Terrietta Robinson at (916) 654-8035 or James W. Scholl at (916) 657-4610.

/S/ MICHAEL EVASHENK, Chief  
Workforce Services Division

Attachments

LOCAL WORKFORCE INVESTMENT AREA  
ADVISORY COMMITTEE CONFERENCE CALL

**Friday, October 22, 2010**

---

## Agenda

10 a.m.

**Welcome/Agenda Building/Hot Topics**

Michael Evashenk  
Workforce Services  
Branch (WSB)

- Status Report of American Recovery and Reinvestment Act (ARRA) Expenditures
- Distribution of 15 and 25 Percent Funds (Baker)
- Workforce Services Network Update
  - Implementation Plan
  - Management Information System (MIS) User Group Meetings

**CWIB Updates**

Barbara Halsey,  
California Workforce  
Investment Board  
(CWIB)

- Project New Start Update (Baker)
- Health care activities
  - Health Care Reform (HCR) workforce Development Planning Grant Update
  - Creation of Health Workforce Development Council as a special committee
  - HCR Workforce Workgroup

## LOCAL WORKFORCE INVESTMENT AREA ADVISORY COMMITTEE CONFERENCE CALL

**Friday, October 22, 2010**

---

### **Welcome/Agenda Building/Hot Topics**

**Status Report and Projection Analysis of American Recovery and Reinvestment Act (ARRA) Expenditures**—Michael Evashenk reiterated the Department of Labor's (DOL) goal that 70 percent of the ARRA funds be spent by September 30, 2010. The State of California's expenditure rate barely exceeded the 70 percent goal.

The State is concerned that all local areas and the other ARRA WIA subgrantees are not spending all ARRA funds quickly and effectively. The State has provided technical assistance since the beginning of this calendar year to increase the rate of draw downs and expenditures of ARRA funds. The State has convened conference calls, sent Information Notices and letters, and conducted in-person meetings between Regional Advisors and subgrantees to encourage local areas to focus on this need. The State has continued to emphasize: the need for complete and accurate expenditure reporting (to include accrued costs); to view ARRA funding as part of their overall available resources (including base WIA funds) and develop strategies that ensure timely and proportionate expenditure of ARRA funds as a supplement to ongoing programs; and to consult with their colleagues in other local areas to identify practices and strategies to efficiently and effectively increase expenditure rates.

The State recently contacted 15 local areas that failed to spend at least 50 percent in one or more of the ARRA streams (formula funds as of June 30) and required them to submit corrective action plans for accelerating the pace of expenditures for these ARRA WIA funds. Similar letters were sent to 60 subgrantees of the ARRA WIA Statewide (15 percent) funds requesting them to submit corrective action plans. The State will continue to closely monitor the efforts of the local areas and other subgrantees and follow up as necessary with any entities that are not showing acceptable progress and improvements in expenditure levels. It is imperative that California makes good use of these funds and avoid sending any funds back to DOL.

**Distribution of 15 and 25 Percent Funds (Baker)**—At the California Workforce Association (CWA) quarterly meeting, many local area administrators expressed their concern to Dennis Petrie for additional funding. Because ARRA had allowed the local areas to greatly increase their services to a large number of participants, the end of ARRA will cause problems for those participants who have not completed their service plan. There is not enough funding to keep this level of service going based on current burn rates.

The solution could be for the State to allocate 15 percent funding to cover this shortfall. Dennis Petrie indicated that he supported this solution and would partner with the California Workforce Investment Board (CWIB) to find a solution.

Michael indicated that he and Adam Peck had analyzed each local area's available expenditure burn rates. The analysis revealed that local areas had anywhere between six months and over two years of funds if their expenditure rate remained the same. Adam and Michael provided this analysis to the CWIB Issue and Policy Committee. This Committee was very interested in the analysis and will brief the full State Board at its November meeting.

Michael also revealed the plan to streamline the 25 percent application process. Linda Rogaski offered to poll the CWA membership for volunteers to work on a committee with state personnel to improve this process.

**Workforce Services Network Update**—Art O'Neal indicated that the Request for Quotation (RFQ) was released in August, 2010. Two vendors responded to the RFQ. However, after evaluating their response, both bids were deemed to be draft bids. Art's group will offer individual informal discussions with each of the vendors and allow both vendors to resubmit their bids by the middle of November. The winning vendor should be announced in early December with the project starting approximately 30 days after the award is announced.

The State is very much committed to the fact that local areas should be involved in both the policy areas and mechanical implementation of this new system. To this end, a draft implementation plan and a package on how local areas can participate will be released in late November or early December.

Art stated that there will be a MIS meeting in December; draft agenda to follow. The MIS meeting will be a technical assistance meeting not a policy meeting. At least two other MIS user group meetings are planned for 2011.

### **California Workforce Investment Board (CWIB) Updates**

**Project New Start Update**—Doug Sale reported that \$6.0 million of 15 percent funds will be allocated to the California Department of Corrections and Rehabilitation (CDCR). Of the \$6.0 million, \$2.25 million will be allocated to 19 Local Workforce Investment Boards for Project New Start and the remaining \$3.75 million will be used in the prisons for CDCR's literacy program and administration. There are on going meetings between CDCR, CWIB, and Employment Development Department members to discuss how to improve using these funds that will serve roughly 1,000 individuals.

**Health Care Activities**—The CWIB received \$150,000 of 15 percent funds to do health care planning. To help alleviate workforce shortages in California's health sector, the CWIB established the Health Workforce Development Council (HWDC) in August 2010. The HWDC will be a broad partnership consisting of industry representatives, education, economic development, elected officials, the public workforce system, philanthropic organizations, community-based organizations, health professional and advocacy organizations and organized labor. Its mission is to help expand California's health workforce in order to provide access to quality healthcare for all Californians. The main charge of the committee is to develop a strategic plan on how to implement the health care reform workforce provision that will be implemented in California in eight months.